| Receiver | Date <br> Received | Description | Accepted Rejected | Reason | Approver | Strategic Director |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Niamh Dalziel | 16/12/2014 | Indulgent Hot Chocolate Mug Set | Receiver Accepted | I see Holly as a colleague, she works alongside me on a project and is a peer and friend however she is a volunteer. | Approved by Robert Watt Reason: within limits |  |
| Greg Nugent | 16/12/2014 | ASDA voucher | Receiver donated to Portsmouth Food Bank | Unsolicited Xmas gift which I am donating to Portsmouth Food Bank | Approved by Robert Watt Reason: donated |  |
| Sara-Rose Langston | 17/12/2014 | Tea mug | Receiver Accepted | No ulterior motive, no danger of misinterpretation and not a frequent occurence. My relationship with Holly is as a colleague, rather than a client. | Approved by Robert Watt Reason: within limits |  |
| Madelyn Pratt | 22/12/2014 | 3 boxes minice pies and 1 bottle of Prosecco | Receiver Accepted | left in reception mince pies shared with all ASC Staff bottle of wine handed to Justin Wallace-Cook for raffle at care home | Approved by Robert Watt Reason: donated |  |
| Hospitality £25-£40 |  |  |  |  |  |  |
| Receiver | Date <br> Received | Description | Accepted Rejected | Reason | Approver | Strategic Director |
| Sharon Ford | 03/09/2015 | Flowers, small box of chocolates, wine | Receiver Accepted | Would offend if rejected | Approved by Robert Watt Reason: refusal would offend. |  |

