Between £5 and £25

<u>Receiver</u>	<u>Date</u> Received	<u>Description</u>	Accepted Rejected	<u>Reason</u>	<u>Approver</u>	Strategic Director
Niamh Dalziel	16/12/2014	Indulgent Hot Chocolate Mug Set	Receiver Accepted	I see Holly as a colleague, she works alongside me on a project and is a peer and friend however she is a volunteer.	Approved by Robert Watt Reason: within limits	
Greg Nugent	16/12/2014	ASDA voucher	Receiver donated to Portsmouth Food Bank	Unsolicited Xmas gift which I am donating to Portsmouth Food Bank	Approved by Robert Watt Reason: donated	
Sara-Rose Langston	17/12/2014	Tea mug	Receiver Accepted	No ulterior motive, no danger of misinterpretation and not a frequent occurence. My relationship with Holly is as a colleague, rather than a client.	Approved by Robert Watt Reason: within limits	
Madelyn Pratt	22/12/2014	3 boxes minice pies and 1 bottle of Prosecco	Receiver Accepted	left in reception mince pies shared with all ASC Staff bottle of wine handed to Justin Wallace-Cook for raffle at care home	Approved by Robert Watt Reason: donated	

Hospitality £25 - £40

Receiver	<u>Date</u> Received	<u>Description</u>	Accepted Rejected	Reason	<u>Approver</u>	Strategic Director
Sharon Ford	03/09/2015	Flowers, small box of chocolates, wine	Receiver Accepted	Would offend if rejected	Approved by Robert Watt Reason: refusal would offend.	